

CITY OF HIDDEN HILLS  
REGULAR CITY COUNCIL MEETING

City Hall

Monday, February 13, 2006

*MINUTES*

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

A regular meeting of the City Council of the City of Hidden Hills was duly held in the Council Chambers at the City Hall, 6165 Spring Valley Road, Hidden Hills, California 91302 on Monday, February 13, 2006 at the hour of 7:30 p.m. Mayor Ronald Berg called the meeting to order and presided thereover after asking Mayor Pro Tem Jim Cohen to lead the Council and audience in the Pledge of Allegiance.

**ROLL CALL**

Council:

Mayor Ronald S. Berg  
Mayor Pro Tem Jim Cohen  
Council Member Monty E. Fisher  
Council Member Steve Freedland  
Council Member Stuart E. Siegel

Staff:

City Engineer Dirk Lovett  
City Manager Cherie L. Paglia

**APPROVAL OF AGENDA**

Upon MOTION of Council Member Freedland, seconded by Council Member Fisher and unanimously carried, it was resolved that the agenda for the February 13, 2006 regular meeting be approved as submitted.

## **ANNOUNCEMENTS**

Mayor Berg made the following announcements:

Congratulations to the Association, Theater Committee, all 34-35 resident performers (including Council Member Siegel's wife Peggi), and everyone else involved with the production of the very successful Valentine Musicale this past weekend; it was enjoyed by all who attended.

Just a reminder that tomorrow (2/14/06) is Valentine's Day.

City Hall, Building & Safety, and the Community Center will all be closed and there will be no inspections on Monday, 2/20/06, in honor of Presidents' Day.

The Community Association will hold its final public hearing on the Lasher project on 2/21/06, at which time the Board will consider granting approval of the proposed annexation agreement; if anyone wishes to comment, they should attend the meeting.

The City received a very nice certificate from the Las Virgenes Unified School District for supporting the Every 15 Minutes Program (regarding drinking and driving) recently presented at Calabasas High School.

Best wishes and hopes for a speedy recovery to Association Board President Mitch Jacobs who was injured last week.

## **AUDIENCE**

There were no questions or comments at this time.

## **PUBLIC SAFETY**

### **Emergency Services**

**James L. Doran, Emergency Services Director**

#### **A. Consideration of Approval of Proposed Resolution Regarding the National Incident Management System (NIMS)**

Emergency Services Director Jim Doran provided the following information:

All cities in the United States need to adopt the National Incident Management System (NIMS) by 9/30/06; SIMS is another version of the Incident Command System or SEMS used in California; the Council Members will need the executive training session only;

the rest of us will need more training; SIMS is required for the City to remain eligible to receive federal grants; it is common sense to have SIMS adopted throughout the country so that everyone is using similar terminology and the same management approach during emergencies and disasters.

Upon MOTION of Council Member Freedland, seconded by Council Member Siegel and unanimously carried, it was resolved to adopt by title only Resolution No. 780 entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIDDEN HILLS RECOGNIZING THE NATIONAL INCIDENT MANAGEMENT SYSTEM AND ADOPTING THE PRINCIPLES AND POLICIES INTO THE EMERGENCY MANAGEMENT SYSTEM OF THE CITY OF HIDDEN HILLS.

**B. Consideration of Purchase of Automated External Defibrillator (AED) for City Hall**

Emergency Services Director Jim Doran provided the following report:

At the suggestion of Mayor Berg, he has been looking into the purchase of an automated external defibrillator (AED) for City Hall; he has contacted several manufacturers and representatives to obtain information, some of which is in the Council packets; the physician's prescription for a unit would be handled by the manufacturer; staff is looking at a combination pediatric/adult unit (they have different size paddles); recommended CPR training could be provided free of charge by AMR (ambulance company), while the manufacturer will provide free AED training; the training could be offered to residents also; the City should have a policy in place regarding use of the AED (several cities contacted did not have such a policy); whether the AED should be placed inside or outside City Hall, and what training requirements those locations would create, are being investigated; the cost for one AED, which is fairly simple to use, would be approximately \$2200, not including costs for external installation; if placed outside, one possible location may be in the upper City Hall parking lot, as that location could be seen by both City Hall personnel and the gate guard; of those cities contacted who have AEDs, thankfully none have had to use them thus far.

Mayor Berg, as well as Council Member Freedland, thought the City should provide an AED, whether inside or out, and that perhaps the Association would also like to purchase one for the Community Center and maybe even additional units for the riding rings.

Mayor Pro Tem Cohen raised the issue of liability, and suggested the City Attorney be asked to provide information in that regard. Since there were several other questions posed by the other Council Members regarding casing of the unit, its portability, power source/batteries, etc., Mr. Doran and staff were asked to obtain additional information.

**C. Consideration of Proposal from J & B Marketing for the Purchase of Disaster Flags**

Mayor Pro Tem Cohen recused himself and left the room before this discussion due to a conflict. Emergency Services Director Jim Doran then provided the following information:

He would like to reissue the emergency flags which are used immediately after a disaster to help emergency response personnel prioritize their response throughout the City; a different colored flag is placed on the mailbox to signify the level of injuries; a red flag tells responders there are injuries and the residents need immediate assistance; a yellow flag means those at that property could use assistance, but it is not urgent, while the green flag tells responders that everyone is okay; if there is no flag, response personnel would check the home as if there were a red flag posted; currently the City has 195 sets of flags and enough individual flags to make an additional 129 sets; he would recommend the purchase of an additional 475 sets; Hidden Hills Boy Scout Troop #642 has volunteered to assemble all of the loose flags into sets, placing them in a zip-lock bag with an instruction sheet; a set of flags would then be mailed to each home, at an approximate cost of \$975.

Council Member Siegel thought the use of the flags was a great idea, but was concerned that once they get mailed out, the residents misplace them or completely forget about them, and the flags then are of no use. He wondered if there was a way to just have them ready and make them available when necessary. Mr. Doran responded as follows:

Just making them available would defeat the purpose of the flags; the Public Safety Commission is planning on conducting an educational program regarding the flags and their use ahead of time; information can be placed in the City newsletter, on the website, and on cable TV channel 3; Commissioner Mark Deitch has a background in marketing and will be in charge of assuring that everyone is well aware of the flag program; after the flags are mailed, they are also planning an exercise during which the flags would actually be used by the residents; this exercise would help train both the emergency responders and the residents; this flag program has been very useful and very effective in other states.

Council Member Fisher thought perhaps some residents would still have their flags, which were mailed to everyone some years ago. Mr. Doran agreed that might be the case, but the City would have no way of knowing who had the flags and who did not, so would still have to mail the new flags to all residences.

Council Member Freedland remembered an exercise that had been done with the flags perhaps six or more years ago, and that it worked very well, but then the interest dwindled. He felt the flag program was a good idea if there was ongoing education about the use of the flags, drills, and then continued follow-up after the drills. Council Member Siegel agreed, adding that the City should also assure that all new residents received the flags and instructions on their use. Mr. Doran assured the Council the flag program will be well promoted, there will be exercise drills, and everything possible will be done to keep the program fresh in everyone's mind.

As there was no further discussion, upon MOTION of Council Member Siegel, seconded by Council Member Freedland and carried on roll call vote (with Mayor Pro Tem Cohen not voting as he had recused himself and was out of the Chambers), it was resolved to approve the expenditure of \$5700 to J & B Marketing for the purchase of 475 disaster flag sets (475 each of red, yellow, and green flags), and to approve the additional expenditure of \$975 for postage to mail the flags to each residence within the City.

**D. Long Valley Gate Emergency Antenna - Update**

The following update was provided by Emergency Services Director Jim Doran:

The original intent was to place the Long Valley gate emergency antenna on the Hidden Hills arch; however, the arch may not be replaced for another 6-12 months; Gate Committee Member Kim Gagnier suggested that the antenna be placed on a 20' flagpole (as was done at the Round Meadow gate) that would be installed inside a fenced utility area on the Miller property; he met onsite with Ms. Gagnier and a technician from Nida Communications (the company that provides the emergency antennas for the City) to see if that location would provide the necessary reception; it was determined that a flagpole could be placed in the utility area, but not in the location Ms. Gagnier originally wanted;

however, to place it in that area, to get the proper reception, a 30' flagpole plus antenna extender would be required, along with additional conduit; he also told Ms. Gagnier that the City would not place the antenna in that location without the written consent of the Millers; if that permission is not obtained, a flagpole could be installed on the opposite side of the street, but due to the trees in that area, a 40' flagpole plus antenna extender would be required, again with the need for additional conduit; there has been more recent discussion regarding the installation of a temporary pole for the antenna and telephone for the gatehouse; the City does have a proposal from Nida for the antenna installation, and will continue to work with the Association and Gate Committee to resolve this matter.

**E. Neighborhood Emergency Assistance Team (NEAT) - Update**

Emergency Services Director Jim Doran reported that there are some residents still in the process of completing the required training to become NEAT members; however, two who have recently completed the training, Peter Adee and Cheryl Morris, will be recognized and will take the oath of office at the next Council meeting.

**F. Round Meadow Gate Passageway - Update**

Emergency Services Director Jim Doran presented the following information:

When the new Round Meadow gatehouse was built, pedestrians were prevented from walking on the east side of Round Meadow to or from the school parking lot; there was a counter-balance weight on the gate arm that extended into the passageway, and then a fence blocking access to or egress from the parking lot; this forced anyone walking on the east side of Round Meadow to cross a very busy street during the busiest time of the day; since that counter-balance weight is no longer being used, removing the danger of it hitting anyone walking in that area, he has asked Gate Committee Member Kim Gagnier to install a gate in the fence that would allow pedestrians to stay on the east side of Round Meadow Road, whether going to or coming from the school parking lot; Ms. Gagnier thought this could be done; he will continue to work with her to provide this gate to make the area safer for pedestrians.

**CONSENT CALENDAR**

- A. City Council Minutes – January 23, 2006**
- B. Demand List**

Upon MOTION of Mayor Pro Tem Cohen, seconded by Council Member Siegel and unanimously carried on roll call vote, it was resolved to approve items A and B of the consent calendar as submitted.

**MATTERS FROM STAFF**

- A. Lasher Development - Update**

City Engineer Dirk Lovett reported that the Notice of Determination has been recorded and the City is now waiting for submittal of the developer's plans to proceed. He also informed the Council that the City has received a copy of the draft annexation agreement between the developer and the Community Association.

- B. Charles Abbott Monthly Report - December**

The report was received and filed.

**ADJOURNMENT**

There being no further business to come before the Council, upon MOTION of Council Member Siegel, seconded by Council Member Fisher and unanimously carried, it was resolved to adjourn the regular meeting of February 13, 2006 at 7:59 p.m.

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Ronald S. Berg, Mayor

ATTEST:

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Cherie L. Paglia, City Manager/City Clerk